

Western District Library Board Minutes

June 15, 2026

Call to Order

The meeting was called to order at 6:00 pm by Jan Gustafson. Those present were Sue Routt, Rod Ward, Julie Abbott, Kathi Parrish, and Michelle Bailey. Absent were Jeanine McGaughey and Beth Hoffmann.

Public Comments

No public comments.

April Minutes

Meeting minutes from April 27, 2026 were reviewed. Corrections to note those absent from meeting were made. Sue moved to approve as amended, Jeanine seconded. Voted, approved.

There are no minutes for May, as board did not meet—not enough members available for a quorum.

Communications

No communications received.

Treasurer's Reports

Rod shared the April treasurer's report. Rod moved to approve as presented, Sue seconded. Voice vote, approved 5-0, 2 absent. May treasurer's report was reviewed. Kathi moved to approve as presented, Rod seconded. Voice vote, approved 5-0, 2 absent.

Director's Reports

Michelle shared director's report for February, including following:

- Bucktown Revue concert
- Children's Valentine party
- Various passive programs—Valentine scavenger hunt, candy heart guessing jar, adult bingo

March report included:

- New yarn group offers opportunity for crafters to work on their projects at WDL weekly
- Jewelry class met
- Autism group (SNAILS) met, with 15 people in attendance
- Various children's programs, both active and passive

April report included:

- Dollar General conducted job interviews at WDL
- Brooke made visits to school to promote summer reading program
- New Pen Pals group meets for letter writing

Committee Reports

No reports. Finance committee will schedule a meeting in July.

Old Business.

New Business

- A. Board reviewed board meeting schedule for FY 2026-2027 (Resolution 2026-01). Sue moved to approve, Julie seconded. Voted, approved.
- B. Board reviewed library closing schedule for new FY. Rod moved to approve, Julie seconded. Voted, approved.
- C. Budget and Appropriation hearing is set for August 24, 2026. Michelle will publish notice in newspaper.
- D. Rod & Sue will audit secretary's minutes for FY ending June 30, completing the audit by September.

Closed Session

No closed session needed.

Other Business/Future Agenda Considerations

Waterproofing is completed in basement, we're now awaiting windows to arrive for installation and for floor finish to be applied.

Rod moved to adjourn, Sue seconded. Voted, approved. Meeting adjourned.

Respectfully submitted,

Kathi Parrish, Secretary