

Western District Library Board Minutes July 25, 2022

Call to Order

The meeting was called to order at 6:00 pm by Jan Gustafson. Those present were Kathi Parrish, Sue Routt, Rod Ward, Jeanine McGaughy, Julie Abbott, and Beth Hoffman. Also in attendance was Director Michelle Bailey.

Public Comments

No public comments.

June meeting Minutes

Meeting minutes from June 28 were reviewed. Sue moved to approve as presented, Beth seconded. Voted, approved. Minutes from special meeting on July 18 were reviewed. Rod moved to approved, Julie seconded. Voted, approved.

Communications

No communications

Treasurer's Report

Michelle presented June treasurer's reports. She noted that the net operating income is negative because of the roof replacement expense. Kathi moved to approve as presented, Jeanine seconded. Voice vote, approved unanimously.

Director's Circulation Report and Programming

Michelle shared the director's report for May, including the following:

- Circulation numbers were higher than a year ago, website page views more than doubled, and WDL gained 22 new patrons in June.
- June was an extremely busy month: children's summer reading program events attracted a total of 526 attendees (a magician, T-Rex explorer group, Field Day at OMS, and a movie night at the library).
- For adults, coffee group continues to draw consistent group of 5 people; one jewelry workshop was held; and Janet Lohman from Growth Ministries held a panel discussion detailing the services offered by their organization.

Old Business

- A. Legal Notice-Hearing was published in 07/22/2022 edition of Henry County Republic newspaper.
- B. Legat Architects: job will go out to bid on August 1, followed by pre-bid meeting on August 9 at 10:00 am with Legat, Michelle, and potential contractors at WDL. Deadline for receiving bids will be August 18, with WDL board to vote on bids at August 22 meeting. Depending on availability of materials and the selected contractor, work will commence around September 6.

New Business

- A. Board members read through Budget & Appropriations Ordinance, with no action to be taken at this time.

Closed Session

No closed session was held.

Other Business/Future Agenda Considerations

Michelle believes she has the annual financial report completed. She will have CPA review what she's prepared.

Jeanine mentioned a segment from CBS Sunday Morning about libraries, with lots of great ideas and what's happening with technology. Seed library idea was discussed.

Rod moved to adjourn, Sue seconded. Voted, approved. Meeting adjourned.

Respectfully submitted,
Kathi Parrish, Secretary