

Western District Library Board Minutes
Special Meeting
August 29, 2022

Call to Order

The meeting was called to order at 6:00 pm by Jan Gustafson. Those present were Kathi Parrish, Sue Rouff, Rod Ward, Beth Hoffman, Jeanine McGaughy, Julie Abbott. Also present was Michelle Bailey.

Consider Bids for 2022 Building Remodel

Michelle provided to the board a brief summary from Legat Architects itemizing the improvements included in the bids from the two contractors who submitted bids. Board members discussed various components of the project, getting clarity regarding items that would have to be purchased over and above the included elements. Rod moved to proceed, awarding the contract to Bruce Builders. Beth seconded. Voice vote, 7-0, approved.

Closed Session

No closed session was held.

Other Business/Future Agenda Considerations

Sue reported that she completed her FOIA study material, pointed out that this is now required to be completed annually for all trustees. She distributed instructions for board members to get through the process, including downloading phone app to get started with new system.

Rod expressed his appreciation for all the work Michelle has been doing in connection with the renovation project. All board members agreed.

Mindy Carls plans to conduct an interview with Michelle and Jan regarding the plans.

Rod moved to adjourn, Beth seconded. Voted, approved. Meeting adjourned.

Respectfully submitted,
Kathi Parrish, Secretary

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