

Western District Library
Rules of Conduct for Library Users Policy
Revised March 25th, 2019

The Board of Trustees believe that patrons of the Western District Library have the right to use library materials and services without being disturbed or impeded by other library users; that patrons and staff have a right to a secure, comfortable and non-threatening environment.

Rules of Conduct:

1. Any behavior that is disruptive or hinders the use of the library, or endangers public safety is prohibited in the library and on library property.
2. Library patrons must follow the direction of library staff and not interfere with staff duties.
3. Smoking and vaping are not permitted in the library or on library property.
4. Eating and drinking is not allowed in the library, other than in a meeting room, or as a part of a library program, or as authorized by the Library Director.
5. Sleeping, bathing, washing of clothes, or other activities not normally associated with library activity, shall not be permitted in the library or on library property.
6. Shoes and shirts must be worn in the library.
7. The only Animals allowed in the library are Certified Service Animals (or dogs training to be Certified Service Animals) while aiding persons with disabilities (or with their Trainer), OR those animals that are part of an authorized library program or event. Library programs/events featuring animals are authorized by the Library Director or designee.
8. Panhandling, selling products or services, and/or soliciting are not permitted in or on library property except as authorized by the Library Board or the Library Director.
9. Parents or legal guardians are responsible for the behavior of their children while they are in the library or on library property. Children under the age of eight must be attended at all times by a parent or guardian, or by another designated responsible caregiver, who must be fourteen or older.
10. The library is not responsible for personal belongings.
11. The library, being open to the public of all ages and being a work environment for library staff, does not allow display of harassing pornographic and/or offensive materials. See WDL Policy/Ordinance regarding Sexual Harassment.
12. Loitering, including in or around restrooms, is not permitted.
13. Offensive odors, detectable from six feet or more, are not allowed in the library.
14. Violation of federal, state or local ordinances is not permitted in the library or on library property. Theft, vandalism and mutilation of library materials or property are criminal offenses that will be prosecuted.

Persons who refuse to comply with the Rules of Conduct may lose their library privileges, up to and including removal of said person(s) from the library building and grounds. Such loss of privileges or removal from the library may be appealed in writing to the Library Board of Trustees (at: WDL Board of Trustees, P.O. Box 70, Orion IL, 61273).