

**WESTERN DISTRICT LIBRARY**  
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www.westerndistrictlibrary.org

TO: BOARD OF TRUSTEES and Meeting is Open to the Public

RE: Agenda of Board Meeting scheduled for 6:30 PM, Monday, October 28<sup>th</sup>, 2019

- I. Call to order
- II. Public Comments
- III. Approve minutes from September 23<sup>rd</sup>, 2019
- IV. Communications
- V. Reports
  - a. Treasurer's Report
  - b. Circulation Report
  - c. Director's Report
- VI. Committee Reports - None
- VII. Old Business
  - a. Library building health - radon tests sent in
  - b. Building Evaluation Proposals – If all proposals are in
  - c. Organizational Management video (Per Capita grant requirement)
  - d. Discuss Chapters 11 – Appendices in Trustee Facts File
  - e. Updates on hiring youth services position
  - f. Contracting with Access Services for printer/copier services, copier was switched out Oct 23<sup>rd</sup>
- VIII. New Business
  - a. Consider Patron Privacy and Records Confidentiality documents
    - i. Policy
    - ii. Linked accounts registration form
  - b. Estimated 2019 Levy Ordinance is \$226,821; under 105% so no need for Truth in Taxation hearing.
  - c. 2020 Holiday schedule
  - d. Report from board members who attended the Finances for the Trees training at Hinckley Public Library
  - e. Yearly insurance audit submitted
  - f. Comptroller's Report/AFR submitted to County Clerks
  - g. Proof of publication of Annual Treasurer's Report mailed to County Clerks
  - h. ILLINET Report submitted
- IX. Closed Session – If needed
- X. Other topics and future agenda items
- XI. Adjourn