

Western District Library  
1111 4<sup>th</sup> St | PO Box 70  
Orion, IL 61273  
309-526-8375  
[www.westerndistrictlibrary.org](http://www.westerndistrictlibrary.org)

## Letter to Parents

Dear Parent/Guardian,

Congratulations! We would like to welcome your family to the Western District Library, and congratulate your child on receiving their library card!

This library card comes with opportunities to check out many kinds of materials and access resources. This library card also allows your child to access many other libraries' materials in our library network, which you may do by placing holds at [www.prairiecat.info](http://www.prairiecat.info) or visiting other libraries. Your family is welcome to all of our programs, and library staff are happy to help.

Here are some helpful guidelines:

- As your child's guardian, you are responsible for materials your child checks out and content your child views on the Internet computers. Library staff may not censor or restrict access of any library materials or resources from any patron, regardless of age. Only equipment checkouts are limited.
- Your name will be listed in the child's record as the responsible guardian for any fines or fees associated with the account.
- To access your child's account, you must have their card, or your child, with you.
- If you would like your child to check out a Chromebook, you may give permission by filling out a Chromebook authorization form.
- Children under 8 must be accompanied by a responsible older person (age fourteen or older) when visiting the library.

We hope to see you often at the library. If you have any questions about children's cards, feel free to contact:

- Jennifer Ryder, the Library Director, at [director@orionlib.org](mailto:director@orionlib.org) or 309-526-8375
- Western District Library Board, at [board@orionlib.org](mailto:board@orionlib.org)

Thank you for using your local library!

Sincerely,

Western District Library board and staff