

Western District Library  
1111 4<sup>th</sup> St | PO Box 70  
Orion, IL 61273  
Phone: (309) 526-8375 | Fax: (309) 526-3222  
westerndistrictlibrary.org

To: Western District Library Board of Trustees  
Minutes from Personnel Committee **June 10<sup>th</sup> 2019**

Present: Jan Gustafson, Jeanine McGaughy, Candace Swihart. Library Director Jennifer Ryder was also present.

A. Call to order

Jan Gustafson called the meeting to order.

B. Public comments –None

C. Discuss staff payroll in FY 2019-2020 budget

The committee briefly discussed staff raises for the next fiscal year. The director, Jennifer Ryder, provided some preliminary calculations of what they could look like. The committee ultimately tabled the discussion until the next meeting.

D. Performance Review of Library Director

The committee decided on a review sheet for the director's performance review. The review was then scheduled for a later date.

E. Closed Session if needed – None

F. Other discussion – No other discussion

G. Adjourn – Jan G adjourned the meeting, the committee agreed.