

Western District Library  
Computer/Internet Use Policy  
Revised April 22<sup>nd</sup>, 2019

As part of its ongoing mission, the Western District Library (WDL) provides access to computers and to the Internet in order that the public be better connected to the greater world of ideas and information and to help provide more equal access to such information. Library owned devices are available at no charge, and unsecured wireless service is also available at the library. This policy applies to all use of wired or wireless computers and devices at the WDL.

- Since the Internet is a decentralized network, the WDL is unable to assume responsibility for its content. The WDL is not responsible for the security of private information disclosed on public computers.
- There is no age restriction for the use of the Internet at the library. Parents or legal guardians, not the library, are responsible for the information selected and/or accessed by their children.
- The WDL is committed to providing a non-threatening environment free from harassment. Displaying, accessing or printing material that is obscene or pornographic, as defined by the Illinois Criminal Code, 720 ILCS 5/11-20 & 720 ILCS 5/11-20.1, is prohibited.
- The WDL manages access to public access devices in defined time slots managed by time limit software. Changes to such time limits may be made by library staff at their discretion.
- Patrons wishing to save files must do so on their own storage devices or on-line sites. WDL computers may not be used for storing personal files.
- Library staff will provide basic technology assistance but WDL cannot guarantee success for all computer/Internet hardware and software matters. Patrons wishing for longer periods of staff assistance may need to request an appointment.
- There will be printing charges, ten cents per page for black and white, or twenty five cents per page for color, when utilizing library printers. Payment is made at the Circulation Desk.
- Patrons may not alter WDL equipment, hardware or software, and they may not install their own software programs. Doing so may result in suspensions or restrictions of library privileges, and patrons may be responsible for repair or replacement costs.
- Library patrons must comply with all local, state and federal laws while using library devices and services.
- Violation of copyright laws or software licensing agreements including unauthorized duplication of copy-protected software, and of policies of websites you access, is prohibited.

Persons who refuse to comply with the Rules of Conduct may lose their library privileges, up to and including removal of said person(s) from the library building and grounds. Such loss of privileges or removal from the library may be appealed in writing to the Library Board of Trustees (at: WDL Board of Trustees, P.O. Box 70, Orion IL, 61273).