

Western District Library Board Minutes February 28, 2022

Call to Order

The meeting was called to order at 6:00 pm by Jeanine McGaughy. Those present were Kathi Parrish, Rod Ward, Sue Routt, Julie Abbott, and Beth Hoffman. Also in attendance was Director Michelle Bailey. Absent was Jan Gustafson.

Public Comments

No public comments.

January Meeting Minutes

Meeting minutes from January were reviewed. Rod moved to approve as presented, Julie seconded. Voted, approved.

Communications

Note from Georgia was read, with thank you to community for concern and prayers during her accident recovery, including donation of \$1,000 to WDL.

Treasurer's Report

Rod shared January treasurer's report, noting that \$114,054 already spent for building repairs distorts the remaining operating income for the fiscal year. No corrections noted. Sue moved to approve, Kathi seconded. Voice vote, approved.

Director's Circulation Report and Programming

Michelle presented circulation and programming reports for January, some details as follows:

- On Feb 25th, Michelle held a meeting with staff regarding the building improvements.
- Two adult programs were held during January (jewelry making and crocheting), along with 7 children's programs.
- Brooke added "Tinker Fridays" program for kids, which grew in popularity during the month. She will add sessions on first Saturday of month when she's working.
- Blind date with a book and playdate with a book resumed during January, with good participation (numbers to be reported next month). Michelle thinks all wrapped books were checked out.

Committee Reports

No committee reports

Old Business

- A. Michelle, Jeanine, Julie, and Jan presented information to the staff on Feb 25th on prospective building improvements. Jeanine shared notes and photos with board members from visits to other libraries, which Jeanine said was really fun, and they garnered ideas from each library for color and design elements. Staff appreciated inclusion in the planning process, offered feedback, questions, and suggestions. Board discussed various ideas, stressing the importance of assuring that there will be clear understanding by general contractor of exactly WDL's vision of finished project.

New Business

- A. Another meeting with Legat will be held in March, to include both staff and WDL board members; Michelle is still finalizing the date.
- B. Michelle is researching security cameras and policies (particularly regarding requests for access by authorities or public to the footage).
- C. Michelle informed board of a donation to WDL (see above under communications).

Closed Session

No closed session was held.

Other Business/Future Agenda Considerations

Michelle & Julie asked board about changing mask policy, given that Illinois has changed requirements due to the lower COVID-19 numbers. Board concurred that it's OK to change sign on door noting that masks are optional.

Rod moved to adjourn, Jeanine seconded. Voted, approved. Meeting adjourned.

Respectfully submitted,
Kathi Parrish, Secretary

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