

Western District Library Board Minutes

June 24, 2024

Call to Order

The meeting was called to order at 6:00 pm by Jeanine McGaughy. Those present were Kathi Parrish, Beth Hoffman, Sue Routt, Rod Ward, Julie Abbott, and Michelle Bailey. Absent was Jan Gustafson.

Public Comments

No public comments.

May Minutes

Meeting minutes from May 20, 2024 were reviewed. Kathi noted a correction needed: "March Minutes" heading should be "April Minutes". Rod moved to approve as corrected, Sue seconded. Voted, approved.

Communications

No communications.

Treasurer's Report

Michelle shared the May treasurer's report, which she pointed out should reflect ending date of 05/31 rather than 06/30, so approval is tabled until next month, when corrected report will be shared.

Director's Report

Board reviewed the director's report for May, including the following:

- Signup for kids' summer reading program was underway during May, with program starting on May 31st.
- Brooke held 12 children's events during the month, with total participation of 120 kids.
- New adult program of backyard medicine was presented.

Committee Reports

Long range committee met, but Jeanine said group needs to finalize the report before presenting to board. Finance committee meeting is scheduled for July 15th.

Old Business

No old business

New Business

- A. Board reviewed board meeting schedule for FY 2024-25, Resolution No 2024-01. Kathi moved to approve, Rod seconded. Voted, approved.
- B. Illinois Library Association Conference is scheduled for Oct 8-10 in Peoria. Since two staff members will be unavailable that week, Michelle suggested possibly closing the library for the 8th and 9th, to allow all staff to attend the conference. Board discussed with Michelle whether all staff members are interested and willing/able to attend the conference. Michelle will talk with staff before next month's meeting, at which time we will determine whether to close WDL for conference.
- C. Library closing schedule for FY 2024-25 was presented for approval. Sue moved to approve with amendment removing the conference dates from the schedule, Rod seconded. Voted, approved.
- D. Budget and Appropriation hearing will be held on Aug 26th. Newspaper publication needs to be done in advance.
- E. Rod and Sue will audit Secretary's minutes for current fiscal year.

Closed Session

No closed session

Other Business/Future Agenda Considerations

Michelle mentioned a point of emphasis is to get new people to visit the library. Creative adult programming helps. Jeanine asked board members to brainstorm.

Rod moved to adjourn, Sue seconded. Voted, approved. Meeting adjourned.

Respectfully submitted,
Kathi Parrish, Secretary