

Western District Library Board Minutes
June 23, 2025

Call to Order

The meeting was called to order at 6:00 pm by Jeanine McGaughy. Those present were Sue Routt, Rod Ward, Julie Abbott, Kathi Parrish, Beth Hoffman, and Michelle Bailey. Absent was Jan Gustafson.

Public Comments

No public comments.

May Minutes

Meeting minutes from May 19, 2025 (late revision) were reviewed. Rod moved to approve as presented, Sue seconded. Voted, approved.

Communications.

Michelle was asked to go on WQAD to talk about top 3 books, so she did a brief segment live.

Treasurer's Report

Rod shared the May treasurer's report, noting that wages will be slightly over budget for FY, but total general funds expenses will be below budget. Kathi moved to approve as presented, Beth seconded. Voice vote, approved 6-0, one absent.

Director's Report

Board reviewed the director's report for May, including the following:

- Summer reading program has begun, with over 200 children signed up.
- Numerous children's activities were held, with participation of 105 for the month.
- New passive reading program for all ages has been initiated, where patrons record their reading time, earning Dragon cards. This program has spurred a lot of interest among young patrons. Michelle reports that staff are working on keeping up interest in reading among youth throughout the year.

Committee Reports

Michelle shared tentative ordinance number 25-02, draft version. She explained details of estimated revenues and expenditures, comparing to current FY numbers.

Old Business

No old business.

New Business

- A. Board reviewed FY 2025-26 meeting schedule, Resolution No. 2025-01. Sue moved to approve, Julie seconded. Voted, approved.
- B. Board reviewed FY 2025-26 library closing schedule. Rod moved to approve, Beth seconded. Voted, approved.
- C. Michelle has prepared notice for Budget and Appropriation hearing for Monday, August 25, 2025, to be posted.
- D. It's time to audit secretary's minutes for fiscal year ending June 30, 2025. Rod & Sue will complete this task.

Closed Session

No closed session.

Other Business/Future Agenda Considerations

No other items were discussed.

Rod moved to adjourn, Sue seconded. Voted, approved. Meeting adjourned.

Respectfully submitted,

Kathi Parrish, Secretary