



WESTERN DISTRICT LIBRARY

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TO: BOARD OF TRUSTEES and Meeting is Open to the Public
RE: Agenda of Board Meeting scheduled for 6:00 PM, Monday, July 28th, 2025

BOARD MEETING AGENDA

- I. Call to order
 - II. Public Comments (when offered)
 - III. Approval of minutes of June 23rd, 2025
 - IV. Communications
 - V. Reports
 - A. Treasurer's Reports
 - B. Director's Report
 - VI. Old Business:
 - A. Read through of Budget & Appropriations Ordinance, **no action to be taken**
 - VII. New Business:
 - A. Bank Orion accounts : According to the Western District Library's Investment Policy of February 24th, 2020, administration and execution of these policies are the responsibility of the Treasurer who is hereby designated as the "chief investment officer" of the Library acting under the authority of the Library Board of Trustees. The Financial Officer, and by designation, the Library Director, are responsible for establishing internal controls and written procedures for the operation of the investment program. Therefore, the signature authorization be as follows at the various financial institutions for the Western District Library, two of the following signatures: President, Treasurer, or Director signatures for General Fund and Endowment Fund accounts at Bank Orion plus Certificates of Deposit (Jan Gustafson, President; Rod Ward, Treasurer; or Michelle Bailey, Director)
 - VIII. Closed Session (if needed)
 - IX. Other discussion
- Adjourn
- Next meeting: August 25th, 2025