

Western District Library Board Minutes February 22, 2021

Call to Order

The meeting was called to order via Zoom at 6:30 pm by President Jan Gustafson. Those present on the call were Kathi Parrish, Rod Ward, Candace Swihart, Sue Routt, and Jeanine McGaughy. Also in attendance was Director Michelle Bailey. Absent was Julie Abbott.

Public Comments

No public comments.

December/January Meeting Minutes

Meeting minutes from January 25 were reviewed. Jeanine moved to approve as presented, Candace seconded. Voice roll call vote, approved. December minutes were reviewed. Rod moved to approve as presented, Sue seconded. Voice roll call vote, approved.

Communications

Michelle read thank you notes to the board from staff which she didn't have with her for December meeting: Georgia, Nancy Brandt, and Leslie.

Report

Rod and Michelle reported no unusual expenses. Deposits posted for the Churchill check and Coulter grant, inflating income numbers for year to date. Kathi moved to accept as presented, Jeanine seconded. Voice roll call vote, approved.

Director's Circulation Report and Programming

- Reports were presented by Michelle for January, which was another curbside month, due to continued state COVID-19 regulations. There were 122 patrons who used the service.
- Craft kits were well received again.
- Blind Date with a Book (for adults) AND Play Date with a Book (for children) were conducted, including drawings with a prize for each category.
- Most children's crafts created by Brooke are picked up before weekend when made available.
- Plans are underway to create outside movie presentations for kids in connection with summer reading program, building "cars" from boxes to help children remain socially distant. Theme is "Reading Colors Your World."

Old Business

Michelle reported that the roof started leaking again, with melting snow.

New Business

- A. Jeff Sandberg from Legat Architects met with Michelle and available board members on Jan 21 at library to discuss ideas for remodeling interior of the building. Michelle and Jan reported:
 - Jeff emphasized importance of maintenance and update of various building components (roof, windows, tuckpointing).
 - Board needs to decide whether we want to use the basement. Elevator or lift would be required to provide access to space for board meetings, makerspace, other utilization of that area.
 - Jeff suggested lift, as less expensive option. Jan recalls approximate cost of lift is \$30,000, elevator \$100,000. That would free up the cost difference to be used for other improvements. Michelle will start getting quotes for waterproofing in basement, if this is the direction we select.
 - Jeff pointed out that removing the back annex to rebuild for 2 stories would be prohibitively expensive.
 - Idea was presented to possibly use cameras downstairs so area wouldn't always have to be staffed.
 - Jeanine and Jan both feel this session provided great direction for us to move forward.
 - Legat has interior designers on staff to help with color, design elements. They have photos available of previous work they've done.
 - There's a crack in the old arch in center of library (currently covered), so that could be redone to coordinate with arch in front area.
 - Next step is to have Legat present cost estimates. Rod moved to approve having Michelle contact Jeff to draw up some plan options, including itemized costs for each element. Sue seconded. Roll call voice vote, approved.

If Jeff has something ready before next regular meeting, we may have a special meeting to have him present the plans and answer board members' questions.

Closed Session

No closed session

Other Business/Future Agenda Considerations

No future topics raised.

Rod moved to adjourn, Jeanine seconded. Meeting adjourned.

Respectfully submitted,
Kathi Parrish, Secretary

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