

**Western District Library
Special Board Meeting (via Zoom)
Friday, May 8, 2020**

Call to Order

Jan Gustafson called meeting to order. Present were board members Sue Routt, Rod Ward, Jeanine McGaughy, Candace Swihart, Kathi Parrish, and Julie Abbott, as well as Director Jennifer Ryder.

Public Comments/Communications

Jan shared email she received from Jennifer as a thank you to the board for Harris Pizza gift card and Isabel Bhloom plate, and she expressed her appreciation for board's patience as she learned.

New Director Update

Jeanine shared with the board information that Personnel Committee learned about candidate Michelle Bailey: she lives in Riverdale, has library degree, 9 years of library experience at Scott Community College. She left library a year ago to pursue a career in real estate, but found she missed working in a library. Recommendations from her references were glowing! She wants 30 hrs/week and needs health insurance. Personnel committee offered an HSA--\$3,550/yr, total compensation package of \$39,300 for 30 hour work week. Today she notified Jan she'll get on her husband's insurance instead of HSA (less expensive for her), so that allowance will be added to her pay, total \$39,300. Kathi moved to accept hire and compensation, Jeanine seconded, voice vote, unanimous.

Discuss interest in working with city hall on new library

Jan shared new information she had heard, that Village of Orion may be purchasing the old bowling alley property at southeast edge of town, to build new village hall there. She posed the question whether WDL should consider talking with village about having library share building with them. Should we investigate possibility? Jan will confirm whether village is actually proceeding with purchase. Per Jen, a one story space with 6000 sq ft would make it easier to accommodate updated facility needs, per Jen. Jan will report back in May meeting.

Re-evaluate closure dates

Board's current provision is to pay staff till May 18, but State of Illinois is shut down till end of May. Jen has staff doing some work from home. Next board meeting date of 5/18 falls between directors, since Michelle starts 5/25. Kathi suggested moving meeting to 5/26, so board has better idea what the state will do and hopefully receive further guidance from RAILS on re-opening process, and also Michelle can be present at meeting. Jeanine moved to extend pay for staff till May 26 and hold May board meeting on that date, Sue seconded. Voice vote, unanimous.

IMRF Employer Rate

Jen got information from state today that employer rate for IMRF is 5.5%, with rate locked in through 2022. Since new director does not want/need a retirement plan, there's no need to pursue this alternative at present.

Closed session

No closed session is needed.

Other topics/future agenda items

Board members expressed thanks and well wishes to Jen as she leaves WDL and the Quad City area.

Jan confirmed masks will be provided for all staff, including Michelle.

Adjournment

Rod moved to adjourn, Sue seconded. Voted, approved. Meeting adjourned.

Respectfully submitted,

Kathi Parrish
Secretary