

**Western District Library Board Minutes
December 21, 2020**

Call to Order

The meeting was called to order via Zoom at 6:30 pm by President Jan Gustafson. Those present on the call were Kathi Parrish, Rod Ward, Julie Abbott, Candace Swihart, and Jeanine McGaughy. Also in attendance was Director Michelle Bailey.

Public Comments

No public comments.

Communications

Staff members have expressed their appreciation for holiday gifts from board.

New Business

Roof leak in annex occurred Dec 11 in several spots along north wall. Staff used buckets and moved books as needed. R A Oldeen isn't available to provide roof replacement quote until January. They can do temporary repair, ~\$5,600, which they said would last 1-2 years. If we choose that option, they will put WDL on their wait list, which they work on when weather permits. Michelle asks whether to proceed with repairs for now. Replacement ballpark number from Legat report is about \$64,000, between old and new sections of the library. Board discussed, Michelle gave a virtual tour to show the damage. Based on the extent of leaks and potential damage if we get more rain, board members concurred that repairs should be done as soon as practicable. Rod moved to approve up to \$6,000 for repairs, Julie seconded. Voice vote taken, motion approved. Michelle will talk to attorneys about whether budget needs to be amended for this and the furnace.

Old Business

- A. Plan for building remodel: this was related to the question of whether back of library might be removed for future renovations, in connection with discussion above about roof replacement/repair. Since board decision is to have repairs done at this time, no need for further discussion at this time.

- B. Update regarding furnace replacement: done and working, per Michelle.

Closed Session

No closed session

Other Business/Future Agenda Items

Julie asked if the staff opening due to resignation of Nancy Brandt (effective Dec 18) will be posted. Michelle will first ask Caitlyn if she'd like more hours. Also Estelle Higden is in the area, so Michelle will also reach out to her regarding her availability/interest. If neither of them wants the hours, Michelle will post the opening.

Michelle said other staff continue to work on craft projects, some for younger kids, some for older. These are extremely popular.

Rod moved to adjourn, Jeanine seconded. Meeting adjourned.

Respectfully submitted,
Kathi Parrish, Secretary