

Western District Library Board Minutes February 27, 2023

Call to Order

The meeting was called to order at 6:00 pm by Jan Gustafson. Those present were Kathi Parrish, Sue Routt, Rod Ward, Jeanine McGaughy, Beth Hoffman Julie Abbott, and Director Michelle Bailey. Also present were Zach from Legat, and Sawyer & Justin from Bruce Builders.

Public Comments

No public comments.

January Minutes

Meeting minutes from January 23, 2023 were reviewed. Sue moved to approve as presented, Jeanine seconded. Voted, approved.

Communications

No communications received.

Treasurer's Report

Rod shared January treasurer's report, mentioned some CDs were cashed in. Jeanine moved to approve report as presented, Beth seconded. Voice vote, approved 7-0.

Director's Report

Michelle shared the director's report for January, including the following:

- Only one adult program event was held during January (jewelry making), and Brooke had one children's session online. Another jewelry event will be held Feb 28th.
- An anonymous donation was received for \$5,800.00.

Committee Report

No committee reports this month.

Old Business

- A. Michelle updated board members on construction project, with Zach, Justin, and Sawyer at meeting to answer questions. Being on site for meeting enabled board to see much of the progress, with most work in back room being completed. Material deliveries (including doors, lift, and carpet) are the biggest holdup to completion. Their hope is that library may be able to open sometime in April.
- B. Michelle provided update on mural for the back wall in the library. She has a quote from DMW Design for \$9,080 for mural of David Small's cover artwork from The Library by Sarah Stewart. Board discussed options, keeping cost in mind. Julie moved to approve \$10,000 for this project, Rod seconded. Voted, approved. Michelle will work with DMW to get mockups, bring to board for consideration.

New Business

- A. Michelle shared WDL's Disposal of Surplus Library Materials Policy (last updated in 2009), as well as that of State of Illinois, which Jeanine found. There are a couple pieces of furniture that won't be useable, so Michelle will figure out how to dispose of those items, in line with the two policies.

Closed Session

No closed session needed.

Other Business/Future Agenda Considerations

Michelle is greatly anticipating the end of the project.

Rod moved to adjourn, Sue seconded. Voted, approved. Meeting adjourned.

Respectfully submitted,
Kathi Parrish, Secretary